Web address – https://www.flexischools.com.au

School name – St Joseph’s School Clare (if entered differently it may not show up)

Helpline/phone ordering number – 1300 361 769 (available 6:30am – 5:30pm Adelaide time, 7 days a week)

All orders must be finalised no later than 4:00pm the Wednesday before delivery. Late orders cannot be processed. Please allow enough time to finalise all orders no later than 4:00pm. Food delivered Fridays.

Some features of Flexischools are, but not limited to:
✓ Order weeks in advance
✓ View purchase history
✓ Cancel any order up to the cut off time of that week, with a full refund of food costs and fees
✓ Top up account using direct debit (up to 5 days to process at no cost)
✓ Top up account using credit card or PayPal (instant processing at 15 cents + 1% of top up amount)

Some features of Flexischools which families can set up, but are not limited to:
✓ Set a daily spending limits for students (if you give your child the responsibility of ordering for themselves)
✓ Receive email confirmation once your orders have been received
✓ Receive an email to notify you when the balance of your account drops below a set amount or
✓ Automatically top up account when the balance of your account drops below a set amount from your nominated credit card or PayPal account

How to use online ordering.

1. Register – Visit https://www.flexischools.com.au then click “register”. Enter your email address, check your email and click on the link provided. Enter the school name as “St Joseph’s School Clare”. Click “add student” then follow the steps, ensuring you add each child to the right year level and class teacher.

2. Add funds – click “top-up account”, select payment options and follow the steps.

3. Place recess and lunch orders – click “online ordering”, select the recess or lunch for the date you wish to order for. Each recess and lunch is placed separately so you will need to pay for one before placing the next. Do this for each of your children.

If you need any more assistance, please call Flexischools: 1300 361 769

To ensure the right child receives the right food at the right time for the right date, please check all details carefully before finalising your orders.